Project Description
Communications Intern

The Ingham County Health Department is seeking an intern to help disseminate health information to Ingham County residents via traditional and social media. The intern will:

- Draft press releases, talking points, flyers and fact sheets
- Assist staff and outside reporters during on-site interviews
- Promote special events
- Update the ICHD website
- Create content for Facebook, Twitter and Instagram
- Create social media and web traffic reports
- Other duties as agreeable to the intern and supervisor per the intern’s work plan

The communications intern should have strong written and verbal communication skills, understand technology including social media and basic graphic design, and have excellent attention to detail.

*This internship may also include a health communications component for upper-level and/or graduate students interested in such work.

To apply, send resume and writing sample to Amanda Darche, Health Communication Specialist, at adarche@ingham.org

1/7/19